

Cpl Healthcare FAQ 's

1. What is the Irish Medical Council?

- The Irish Medical Council is a Legal Body which all doctors practicing medicine **must** be a member of. For more information please review <http://www.medicalcouncil.ie/What-we-do/>

2. Can I begin working in Ireland without Registration with the Irish Medical Council?

- No. All Doctors must be registered with the Irish Medical Council.
- The Irish Medical Council registration is a professional licence. **Without this licence it is illegal to practice medicine in Ireland.** All necessary information necessary for registration can be found at <http://www.medicalcouncil.ie/Registration/>.

3. Can I work in Ireland with GMC Registration / Registration in the UK?

- Registration with the General Medical Council (GMC) is not recognised as eligibility to practise as a doctor in Ireland.

4. What types of registration with the Irish Medical Council?

There are 3 types of Registration with the Irish Medical Council:

- General Registration
- Specialist Registration
- Trainee Specialist Registration

5. What division of the Register am I eligible for?

- Information regarding transfer from one division of the register to another can be found at <http://www.medicalcouncil.ie/Registration/Transfer-between-divisions/>

6. What is the General Registration with the Irish Medical Council?

- General Registration Details can be found online at - <http://www.medicalcouncil.ie/Registration/First-Time-Applicants/General-Registration/>
- Holders of General Registration are free to locum in addition to their particular rotation within the hospital.

- General Registration is the only form of registration available to medical practitioners who do not practice in individually numbered, identifiable training posts and have not completed recognized specialist medical training. Registrants may practice independently without supervision but may not falsely represent themselves as holding specialist registration.

- There are four different levels to the application process for general registration. The levels a medical practitioner is required to complete will depend on whether or not they are exempt from that Level:
 - Level 1 - submission of an application form, fee and required documentation for assessment and verification by the Medical Council. This level applies to all applicants.
 - Level 2 - (PRES) a Multiple Choice Questions (MCQ) examination of the candidates factual knowledge in the main clinical disciplines. This level only applies to certain applicants.
 - Level 3 - (PRES) an Objective Structured Clinical Examination (OSCE) of the applicant's clinical skills. This level only applies to certain applicants.
 - Level 4 - an evaluation of the candidate's postgraduate education, training, qualifications and experience to establish the candidate's suitability or otherwise for general registration. This level applies to all applicants and, in some cases, the applicant's documentation may be referred to a training body or other person or persons authorised by the Medical Council for assessment, on a case by case basis. Applicants should complete the Q /L4 Form in addition to the Generic Application Form. Two references from supervising consultants and one reference from a previous employer, should be submitted. Your references should address the following competencies:
 - Diagnostoc skills
 - Clinical management
 - Ability to work independently without supervision
 - Professionalism and communication skills

- Please note Category 4 applicants must complete a minimum of 2 years in the trainee specialist division before applying for general registration. For further information in relation to exemptions from the PRES, please [click here](#).

Application Procedure

- Medical practitioners applying for general registration for the first time should complete the [Generic Application Form.pdf](#) and [Q / L4 Form.pdf](#)

- Medical practitioners applying for general registration, who currently hold trainee specialist registration should complete the same application form, but they are not

required to re-submit evidence of their basic medical qualification and internship training.

The Fee Breakdown for General Registration:

Application Fees

<u>First Time Applicants</u>	
Qualified in Ireland	€375 (non-refundable + Registration Fee)
Qualified Elsewhere (Outside of Ireland)	€375 (non-refundable + Registration Fee)
<u>PRES</u> <i>Applicants must pass a Pre-Registration Examinations Unless Exempt.</i>	
Level 2 (Multiple Choice Questions)	€200
Level 3 (Objective Structural Clinical Exam)	€600
<u>Initial Registration</u>	
If registered on or before 31 st December	€490
If registered on or after 1 st January	€245

Retention Fees.

<u>Annual Retention Fee</u> <i>Due on 1st July each year.</i>	
Aged under 65	€490
Aged 65 – 69	€180
Aged 70 or over	€62
<u>Restoring to the Register having Voluntarily withdrawn</u> <i>Voluntary withdrawal must have occurred after the new Register was established on 16th March 2009. If it occurred prior to this dates applicants must apply as if first time applicants.</i>	
If Registered on or before 31 st December	€555 (non Refundable fee which includes a file update fee of €65)
If Registered on or after 1 st January	€310 (non Refundable fee which includes a file update fee of €65)

- Additional Information regarding the General Registration to the Irish Medical Council can be found online at <http://www.medicalcouncil.ie/Registration/First-Time-Applicants/General-Registration/Guide-to-the-Application-Procedure-and-Registration-Rules.pdf>

7. What is the Specialist Registration with the Irish Medical Council?

- Specialist Registration Details can be found online at - <http://www.medicalcouncil.ie/Registration/First-Time-Applicants/Specialist-Registration/>
- Specialist registration is specifically for medical practitioners who have completed specialist training recognised by the Medical Council and can practise independently as a specialist. A number of categories are presently available for entry into the Specialist Division of the Register. While external agencies of the Council may advise the Medical Council on individual applications, the final decision on eligibility for entry into the Specialist Division of the Register lies with the Council.
- In order to work at a Consultant level you must hold Specialist Registration within the Irish Medical Council.
- The breakdown of the categories and the relevant application procedures can be found by following these links:

Graduated from Higher Specialist Training Programme in Ireland (Category A)

- This category is for graduates of Higher Specialist Training Programmes supervised by postgraduate training bodies, who have completed satisfactorily higher specialist training and been awarded a Certificate of Satisfactory Completion of Specialist Training (CSCST) by that Training Body. For further information on Category A please click here - <http://www.medicalcouncil.ie/Registration/First-Time-Applicants/Specialist-Registration/Category-A/>

Trained and / or Recognised as a Specialist in an EU Member State (Category B, C & D)

- This category is for graduates of Higher Specialist Training programmes supervised by postgraduate training bodies in Member States who have been awarded a Certificate of Specialist Training; a Certificate of Acquired Rights; or are established and recognised as a specialist by the competent authority of a Member State. For further information on Category B, C & D please click here - <http://www.medicalcouncil.ie/Registration/First-Time-Applicants/Specialist-Registration/Category-B,-C-D>

Medical Practitioners who have completed higher specialist training or equivalent and are not recognised under Categories A-D above (Category E)

- Medical practitioners who do not meet the requirements for recognition of their specialist qualifications under the Directive must submit structured evidence of completion of their specialist training and experience, which will be referred to the relevant approved postgraduate training body in Ireland for assessment of the equivalence or otherwise of their specialist training and experience to that of a medical practitioner who completes an approved, structured training programme within the State, leading to the award of a CSCST or equivalent certificate. For further information on Category E please click here - <http://www.medicalcouncil.ie/Registration/First-Time-Appliants/Specialist-Registration/Category-E/>

The Fee Breakdown for Specialist Registration:

Application Fees

<u>First Time Applicants</u> <i>(i.e. not currently registered with the Irish Medical Council under another division)</i>	
Qualified in Ireland	€275 (non-refundable + Registration Fee)
Qualified Elsewhere (Outside of Ireland)	€585 (non-refundable + Registration Fee)
<u>Transfer from Another Division of the Register to Specialist Registration</u>	
Level 5 Assessment Fee Only	€210
<u>Initial Registration</u>	
If registered on or before 31 st December	€490
If registered on or after 1 st January	€245

Retention Fees.

<u>Annual Retention Fee</u> <i>Due on 1st July each year.</i>	
Aged under 65	€490
Aged 65 – 69	€180
Aged 70 or over	€62

Restoring to the Register having Voluntarily withdrawn	
<i>Voluntary withdrawal must have occurred after the new Register was established on 16th March 2009. If it occurred prior to this dates applicants must apply as if first time applicants.</i>	
If Registered on or before 31 st December	€555 (non Refundable fee which includes a file update fee of €65)
If Registered on or after 1 st January	€310 (non Refundable fee which includes a file update fee of €65)

- Additional Information can also be found at the following link:
<http://www.medicalcouncil.ie/Registration/First-Time-Applicants/Specialist-Registration/Registration-Rules.pdf>

8. What is the Trainee Specialist Registration with the Irish Medical Council?

- Details about Trainee Specialist Registration can be found online at -
<http://www.medicalcouncil.ie/Registration/First-Time-Applicants/Trainee-Specialist-Registration/>
- Trainee Specialist Registration is recommended for candidates wishing to practice in an individual / identifiable training post. We recommend this type of registration for candidates who have not yet gained experience working in the Irish health system. We would also recommend this registration to candidates who have not yet chosen their preferred speciality and who wish to gain experience in various specialities. Candidates who completed their primary degree outside the EU are only eligible to apply for Trainee Specialist Registration.
- Working as a locum doctor is not permitted to holders of Trainee Specialist Registration however Cpl healthcare can help our candidates in securing positions on rotations in training positions within teaching hospitals.

There are three different levels to the application process for trainee specialist registration. The levels a medical practitioner is required to complete will depend on whether or not they are exempt from that Level:

- Level 1 - submission of an application form, fee and required documentation for assessment and verification by the Medical Council. This level applies to all applicants.
- Level 2 - (PRES) a Multiple Choice Questions (MCQ) examination of the candidates factual knowledge in the main clinical disciplines. This level only applies to certain applicants.
- Level 3 -(PRES) an Objective Structured Clinical Examination (OSCE) of the applicants clinical skills. This level only applies to certain applicants.

The Fee Breakdown for Trainee Specialist Registration

Application Fees

<u>First Time Applicants</u>	
Qualified in Ireland	€65 (non-refundable + Registration Fee)
Qualified Elsewhere (Outside of Ireland)	€375 (non-refundable + Registration Fee)
<u>PRES</u> <i>Applicants must pass a Pre-Registration Examinations Unless Exempt.</i>	
Level 2 (Multiple Choice Questions)	€200
Level 3 (Objective Structural Clinical Exam)	€600
<u>Initial Registration</u>	
If registered on or before 31 st December	€490
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If Registered on or after 1 st January	€310 (non Refundable fee which includes a file update fee of €65)

9. When do I pay the Retention fee to the Irish Medical Council?

- a) A breakdown of fees can be found by following this link:

<http://www.medicalcouncil.ie/Registration/Fees/>

The retention year runs from 1st July to 30th June each year. All doctors who are practising medicine during the retention year must pay the appropriate annual retention fee on or before 1st July of that year. Failure to pay the fee, under Section 79(1) of the Medical Practitioners Act, 2007 will result in the removal of their name from the appropriate register.

Note: The notice of Annual Retention Fee, for the year commencing 1st July 2010, will be issued by post, in May. In the meantime, it is not possible to complete the annual declaration or pay the Annual Retention Fee. Any Annual Retention Fee payments received prior to the issue of this notice will be refunded.

10. How long does it take to get registered with the Irish Medical Council on their receipt of application forms & fee?

- The application turnaround time can be up to 6 months. This varies from applicant to applicant and time of year that the application is submitted. The summer months are a particularly busy time for applications.
- Once the Medical Council have received your application they will email you to confirm receipt of application along with a reference number that will become your Medical Council number. This number is used in all communication to the Medical Council.

11. Certificate of Good Standing (COGS)

- COGS stands for Certificate of good standing,. This is a document from a medical council with which you are registered. These can be sent directly to the Irish Medical council. It is highly recommended that these COGS are send directly from one medical council to another.

12. Exemptions from exams?

- a. Information regarding Pre-Registration Examination Systems (PRES) can be found by following the link below – <http://www.medicalcouncil.ie/Registration/PRES-/>
- b. <http://www.medicalcouncil.ie/Registration/PRES-/PRES-Handbook-pdf.pdf>

13. What is the IELTS?

- IELTS stands for International English Language Testing System.

- There are 4 main areas that candidates are tested on. These are; Reading (60 minutes), Writing (60 minutes), Listening (30 minutes) and Speaking (11 – 14 minutes).

14. Do I need an IELTS?

- Only candidates who obtained their medical qualification/degree outside of the EU/ EEA are required to sit an IELTS examination.
- IELTS can be completed in test centres in Ireland in Cork and Dublin, and overseas. Locations can be found here <http://www.ielts.org/default.aspx>
- A minimum score of 7.5 is required and a minimum score of 7 in each individual section is required in order to be eligible for registration with the Irish Medical Council.

15. What are the Visa restrictions with regards to working in Ireland?

- Candidates who do not hold a current EU passport may require a work permit / Visa in order to work in Ireland. (Certain restrictions apply to both EU and non EU Passport holders)
- For more information regarding visa restrictions please contact the Department of Foreign Affairs at <http://www.foreignaffairs.gov.ie/home/index.aspx?id=8605>

16. Length of locum shifts.

- The nature of locum work varies from shift to shift. Locum can be anything from a few hours to a few weeks. The nature of locum is that we cannot guarantee shifts but we strive and meet every candidates work requirements.

17. How do I get paid for Locum work done?

- As a locum doctor with Cpl Healthcare you have the choice of being paid in 2 different ways.
- Cpl Healthcare can payroll you as a Cpl Healthcare employee. Alternatively you can work as a contractor to Cpl Healthcare (all Contractor to Cpl Healthcare must be set up as a Ltd Company.)

18. How do I get paid on Cpl Healthcare Payroll?

- You must hold an Irish PPS number in order to be pay-rolled by Cpl Healthcare. Doing this you will be an employee of Cpl Healthcare.
- Working as a locum with Cpl Healthcare we can process your signed timesheets on a weekly basis and the payment is made directly into your bank account. Once your

timesheets is received before 12 noon on Monday the payment will be in your bank account that Friday. Cpl healthcare will pay our locum's PAYE and all necessary taxes.

- Your Payslip will be emailed to you on the Wednesday prior to the payment on the Friday. Your Payslip will be PIN protected and your Personal PIN will be emailed you to separately.
- P60's are issued and posted directly to locum's every February.
- We negotiate every rate before each shift in order to obtain the best rate available for our doctors.

19. How do I obtain a PPS number?

- A PPS number is a Personal Public Service Number. This number helps you to access public services in Ireland.
- PPS numbers are obtained from the Department of Revenue. For more information please contact the Department of Revenue at <http://www.revenue.ie/en/index.html>

20. How do I get paid if I am set up as a Ltd Company?

- If you are set up as an Ltd Company you are responsible for payments of your own PRSI and other taxes. When you are set up as an Ltd Company you invoice Cpl Healthcare on a monthly basis for the work you have done for us. Ask your Cpl Healthcare Recruitment Consultant for more information about setting up as an Ltd Company.

21. How do I set up as a Ltd. Company?

- Accountancy firms which specialise in setting individuals as Ltd Companies. Cpl Healthcare can provide you with contact details of these companies.

22. Payment into Non Irish bank accounts?

- Cpl Healthcare can pay into non-Irish bank accounts in the same way as into an Irish bank account. Ask your Cpl Healthcare Recruitment Consultant for further information about payments.

23. Availability for locum work?

- You can contact the call centre on lo call 0818 365 104.
- Email the Medical Team on medical@cplhealthcare.com